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ANGLICARE WILLOCHRA PROJECT GRANT APPLICATION

NAME OF PROJECT:

Date of Submission:

Project Location:

Contact Person:

Address:

Phone:

Email address:

Amount requested:

Project Duration:

Brief Description of Project:

(Please include reference as to how grant money is to be actually expended).

Checklist – have you:

- Discussed your project with someone from the Grants Committee?
- Received approval for project from your parish/ministry district?
- Provided clear project aims?

Please indicate how your project furthers Anglicare Willochra's aims in relation to meeting community needs and social justice issues?

Is your group eligible under the Grants Policy Statement? That is, are you a parish, District or an affiliated group?

Has the project received approval or endorsement from the group? Please offer either minuted evidence of discussion and adoption of the project, or a statement that indicates clear acceptance by the group concerned.

Relationship to other activities undertaken by your parish/program:

Is the proposed expenditure distinct from routine/recurrent parish or group expenditure? Confirm that the project is not connected with the maintenance, repair, replacement or refurbishment of existing facilities or activities.

Expected Outcomes:

Please indicate what research has been carried out to validate the usefulness and workability of your proposed project. Is there further research which needs to be carried out? (Here we would be expecting to see enough detail to 'convince' an outsider that the basics had been investigated and that on the evidence offered the project was realistic, manageable and the outcomes attainable).

What arrangements are in place to ensure that the grant money is to be appropriately and accountably handled? (How are they going to account for it separately so that all aspects of the handling, expenditure and acquittal of the money is transparent and clear?)

Will your project be using the grant money as a 'seeding' source of funds, that is, for starting something which is expected to go on or grow into the future and keep producing some outcomes? Or is your proposed project in partnership with some other group and therefore attracting other inputs to increase its capacity for outcomes?

If your project is expected to continue on an ongoing basis, can you indicate source/arrangement for recurrent funding

In what ways is your group contributing, either financially, by way of 'in kind' contribution, or in terms of activity such as volunteering, to the project? Do you have/can you make an estimate of the value which this contribution will bring to the project? Can you make up a project budget, indicating the various inputs/expenditures of money and other activities/services/items?

Can you make suggestions as to how your project might be evaluated? Should this be done once or regularly, and over what period of time? How will you, and we, know that your project has been successful?

Applicants are encouraged to add further pages or documentation as required.
Please fax or email form to Anglicare Willochra