

Grants Policy

Anglicare Willochra is dedicated to improving life for people in need in the Anglican Diocese of Willochra. To assist in this aim we have available small grants of up to \$1000 for innovative projects in the following areas:

- Making a positive difference to quality of life
- Identifying and understanding needs and issues
- Responding to community needs in ways which enhance dignity and integrity
- Promoting social justice.

Grants are available to Anglican Diocese of Willochra churches and other groups affiliated with Anglicare Willochra only. The basic aim of the grants is not to maintain or replace, repair or refurbish, but rather to respond to opportunities to reach out to the needy and meet or assist with community needs. The focus will be on innovation.

Funding priority will be given to projects requiring seeding grants and partnership projects, and where possible it is expected that there will be significant in-kind support. Where projects are deemed suitable applicants will be supported in seeking additional external funding for their project. If a project is planned to be ongoing there will be a requirement to present a strategy for gaining recurrent funding.

Anglicare Willochra will ensure an open, equitable and transparent process of funding grants. Monies granted must be used in accordance with the approved grants proposal. Grant recipients will be required to present evidence of grant monies expenditure and a project acquittal statement to the Anglicare Willochra committee. Any equipment purchased through the grant will remain the property of the host church. Grant funding is provided at the discretion of the Anglicare Willochra committee. Applicants are encouraged to contact a member of the Grants Committee to discuss their project in the first instance, assistance will be given to complete the application process.

Procedure:

- a. Requests for funds must be forwarded to the Grants Committee through the congregations Anglicare Willochra contact person, following agreement by the church to pursue the project. Requests will be required to be in writing following an approved format set by the Anglicare Grants Committee and available from that Committee as above.
- b. The Grants committee will assess all such requests. The Grants Committee will work with the applicant to refine the project/application to achieve the required criteria. Recommendations from the Grants committee will be presented at the following Anglicare Willochra Committee meeting for discussion/approval. There is a limited pool of funds available and it cannot be assumed that all grant proposals will be successful. Final approval rests with the Anglicare Willochra committee.
- c. Following approval of a proposal by the Committee, written confirmation will be sent to the contact person with a funds agreement form, a cheque may be included.
- d. The agreement form will be returned as a receipt for the amount of the grant and kept, along with any subsequent communication or documents, as a record of the grant.
- e. It would be appreciated if grantees will participate in ongoing promotion of the grant project where appropriate, i.e. through provision of photos, write-up, etc.