**DIOCESE OF WILLOCHRA**

**LLM**

**Licence Checklist**

The following material should be submitted when applying for a License for an LLM:

* Application for Lay Ministers Licence (including a written description under Ministry Profile and the suggested wording of the Licence)
* A copy of a Police Check[[1]](#footnote-1) or Working with Children Check
* A copy of a Child Safe Environments – “through their eyes” Training Certificate[[2]](#footnote-2), and
* A copy of a Ensuring Safer Church Communities[[3]](#footnote-3)
* Lay Ministers Declaration
* Notice of Intention
* Faithfulness in Service Declaration

All of the material is to be submitted together to the Bishop.

Applications are to be submitted by the Clergy Person who is the ‘incumbent’ of the parish or ministry district (Priest-in-Charge, Parish Priest, Ministry District Priest) or holds that position or its equivalent for a period of time; and the Wardens.

N.B. The forms required to be submitted are available from the Diocesan Website or from church Office.

1. A copy of the document certified by a Justice of the Peace or Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961 [↑](#footnote-ref-1)
2. A copy of the document certified by a Justice of the Peace or Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961 [↑](#footnote-ref-2)
3. A copy of the document certified by a Justice of the Peace or Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961 [↑](#footnote-ref-3)